

Shelter Island Union Free School



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August 2019

Dear Parents,

A new school year brings a year of new beginnings. I hope that you have had a very enjoyable and healthy summer. Please review the following School Health information as some items have changed:

1. As per New York State law a licensed medical provider must examine **students entering PreK, K, 1st, 3rd, 5th, 7th, 9th and 11th grades**. The date of the physical examination must be within one year of the start of the school year (September 1, 2018 or later). If your child has not had a physical within the last year, make an appointment as soon as possible. Proof of the physical exam must be provided to the school health office. It may be mailed, hand-delivered or faxed to the health office at 749-1101. If your child had a sports physical this past May at school, it can be applied as the required physical. If your elementary student had a physical last year in school, that can be applied as the required physical as well.
2. All students PreK-12 must meet NY state immunization requirements in order to enter school this fall. This requirement also applies to any student, regardless of grade, entering the Shelter Island School from outside the district. If you are requesting medical exemption status, please contact me at extension 129 for documentation requirements. **Students cannot enter on the first day without up to date immunizations or proof of an appointment to receive those necessary immunizations.**
3. Students entering 6th grade **must** receive a Tetanus, Diphtheria and Pertussis booster (Tdap). Proof of the vaccine is required.
4. Students entering 7th, 8th or 9th grade **must** receive one meningococcal vaccine prior to the start of the school year. Proof of the vaccine is required.
5. Students entering 12th grade **must** show proof of either 2 doses of meningococcal vaccine or 1 dose if the first dose was received at 16 years or older.
6. Students requiring medications to be administered during school hours on either a daily or "as needed" basis must present written doctor's orders along with the medication. Forms are available in the school health office.
7. If a student is to be medically excused from physical education for more than 2 consecutive days, he/she must submit a doctor's note to his/her physical education teacher.
8. Please notify me of any health issues or concerns that have or are occurring with your child. Maintaining your child's optimum health is my priority. Please contact me if you have any questions or concerns regarding your child's immunization status at extension 129.

In addition, I've outlined below the procedures for attendance, early dismissal and tardiness.

1. A parent or responsible adult **must** provide a ***note of excuse for any absence***. This note is to be presented to the homeroom teacher or the school nurse on the day the student returns to school.
2. Parents wishing to remove students at any time during the school day must present a note to the teacher at the beginning of the day. This will allow your child and teacher the opportunity to prepare for departure/homework and have your child ready for pick-up.

The person picking up the student must come into the building and sign the student out on the appropriate sign-out sheet. Only persons designated by the parent(s) on the Emergency Contact/Health Information form will be permitted to sign out a student.

****Elementary parents: your child will only be released to those persons designated on the dismissal card. There is no need to call with change of pick-up plans if the person is designated on the card.**

3. This sign out procedure applies to all students regardless of whether or not they have reached their 18th birthday. In an urgent situation, a student who has their own vehicle at school and need to drive themselves home before the end of the school day **must** provide a written note **and** a phone call from parent to the school health office before they will be allowed to leave early.
4. All students who are ***tardy to school (8:00 a.m. or later)*** **must sign in and receive a pass**.

With high hopes for a wonderful school year to all . . .

Regards,

Mary Kanarvogel

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